

CASA PRE-SERVICE TRAINING SCHEDULE

Please look at the complete training schedule listed below. All 18 hours of face-to-face training have to be completed in person. There are also 12 hours of at-home assignments which total 30 hours of training, along with 3 hours of court observation that will need to be completed in order for you to be eligible to be sworn in as an official CASA on Tuesday, October 16, 2018.

***Make-up classes (if needed) will be scheduled on 10/12/2018 and 10/15/2018, but times will vary based on staff availability. If you note a conflict on your calendar for more than 3 of our face-to-face trainings, or if you will not be available for the Swear-In Ceremony on October 16 at 5:30 p.m., then please notify Karli Barger by emailing kbarger.bccasa@outlook.com or by calling (254) 831-9880. Thank you!**

Pre-Service Training: September 6 – October 16, 2018

Date(s)	Class	Time	Hours
9/6/2018	Orientation: Overview of CASA & Blended Training	5:30 p.m. – 7:00 p.m.	1.5
9/11/2018	On-site face-to-face training CASA Supervisor Role (Guest Speaker Denise Hanley, CASA Supervisor, will only be present at the 5:30 p.m. session) Intro to Ch. 1	10:00 a.m. - 12:30 p.m. OR 5:30 p.m. - 8:00 p.m.	2.5
9/13/2018	On-site face-to-face training (Guest Speaker Judge Van Orden will only be present at the 5:30 p.m. session) Review of Ch. 1, Intro to Ch. 2	10:00 a.m. - 12:30 p.m. OR 5:30 p.m. - 8:00 p.m.	2.5
9/17/2018 - 9/21/2018	Home learning with LMS/OCAST Chapters 3-5: Diversity & Understanding Families		6
9/25/2018	On-site face-to-face training CPS/CVS Reporting (Guest Speaker Michelle Hamilton, CASA Supervisor, will only be present at the 5:30 p.m. session) Review of Ch. 2 and 3	10:00 a.m. - 12:30 p.m. OR 5:30 p.m. - 8:00 p.m.	2.5
9/27/2018	On-site face-to-face training Investigation & Report Writing (Guest Speaker Kelly Hardy, Executive Director will only be present at the 5:30 p.m. session) Review of Ch. 4 and 5, Intro to Ch. 6-8	10:00 a.m. - 1:00 p.m. OR 5:30 p.m. - 8:30 p.m.	3
10/1/2018 - 10/5/2018	Home learning with LMS/OCAST Chapters 6-8: Understanding Children and the Role of a CASA/GAL Volunteer		6
10/9/2018	On-site face-to-face training Advocate timesheets (Guest Speaker Marlean Druce, CASA Administrative Assistant) Review Ch. 6-8 & Intro to Ch. 9 and 10	10:00 a.m. - 1:00 p.m. OR 5:30 p.m. – 8:30 p.m.	3
10/11/2018	Ch. 9 and 10 Training rundown/new recruit Q & A session (review of Ch. 1-10 and face-to-face class key material) <i>Come prepared to share what you've learned!</i>	10:00 a.m. – 1:00 p.m. OR 5:30 p.m. – 8:30 p.m.	3
10/12/2018 and 10/15/2018	<i>*Make-up classes will be scheduled between 8:30 a.m. and 5:30 p.m. during these 2 days. If you have missed one class or more and you see any conflicts with these two dates, please notify Karli Barger.</i>		
Total Hours			30
By 10/15/2018	In-Court Observation	8:30 a.m. - 11:30 a.m.	3
Total Hours			33
10/16/2018	Swear in new recruits by Judge(s)	5:30 p.m. - 7:00 p.m.	1.5
<i>*This schedule is subject to change, but you will be notified in advance of any changes. Thank you.</i>			